

## Request for Use of the Academy Building

Request:

facility requested: \_\_\_\_\_ meeting room \_\_\_\_\_ Academy Hall

when: \_\_\_\_\_  
(date) (time)

Function or organization: \_\_\_\_\_

sponsor or  
point of contact: \_\_\_\_\_  
(name) (telephone)

remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

Staff action:

approved \_\_\_\_\_ disapproved \_\_\_\_\_

refereed to Selectmen: \_\_\_\_\_ fundraiser \_\_\_\_\_ use during "mud season"

\_\_\_\_\_ other describe: \_\_\_\_\_

\_\_\_\_\_  
(date) (signature)

\*\*\*\*\*

Board of Selectmen Action (if required):

approved: \_\_\_\_\_ disapproved: \_\_\_\_\_

remarks: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(date) (selectman)  
\_\_\_\_\_  
(selectman)  
\_\_\_\_\_  
(selectman)

Distribution of completed form:

applicant  
Academy Building Committee  
Police Chief (if use of Academy Hall)  
file